



HVAC TUNE-UP CHECKLIST FORM

HVAC TUNE-UP REBATE:

This form should be utilized in conjunction with the online rebate application. Program qualifications can be found in the Terms & Conditions located at <https://www.oppd.com/hvactuneup>

CUSTOMER INFORMATION: (enter information as it appears on your OPPD bill)

Name: _____ Phone #: _____

Address: _____ City: _____

Tune-up completed at above address?: Yes No

Account # _____

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The following section should be completed by the HVAC system contractor who completed the tune-up.

HVAC TUNE-UP CHECKLIST:

- | | |
|--------------------------------|---|
| _____ Clean Condenser Coil | _____ Check Refrigerant Charge |
| _____ Check Indoor Coil | _____ Check Belt / Lube Motor, if Needed |
| _____ Blow Out Drain Line | _____ Perform Visual Inspection of System |
| _____ Discuss Proper Operation | _____ Filter Service Schedule |

Comments: _____

CONTRACTOR (DEALER) INFORMATION:

Company Name: _____ Date of Tune-Up: _____

Technician Name (Print): _____

Signature: _____

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I certify the tune-up, for which I am claiming an incentive for, was performed within the guidelines of the program. The utility reserves the right to inspect the work performed to ensure compliance.

Customer's Signature: _____ Date: _____

Application Process:

- 1) Complete application online at <https://www.oppd.com/hvactuneup>
- 2) Upload this form and copy of invoice within online application
- 3) Allow up to 6 weeks for processing and check payment.

For questions about OPPD rebate incentives, or to inquire about submitting an OPPD rebate application through mail, please contact: 531-226-3510 or

ResidentialRebates@oppd.com